

PANOLA COUNTY, TEXAS
110 SOUTH SYCAMORE, ROOM 201
CARTHAGE, TEXAS 75633

LETTER AMENDMENT NO. 2

VIA U.S. MAIL/CERTIFIED RETURN RECEIPT REQUESTED

September 14, 2015

Pritchard & Abbott, Inc.
4900 Overton Commons Court
Fort Worth, Texas 76132-3687
Attention: Kevin McBurnett

RE: Amendment to Contract for Automated Ad Valorem Tax Collection System
Term of Contract: April 1, 2015 through March 31, 2017

Dear Mr. McBurnett:

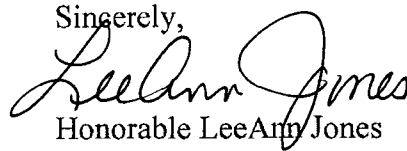
Pritchard & Abbott, Inc. ("P&A") submitted a proposal to Panola County, Texas (the "County") in response to the above referenced Request for Proposal for Automated Ad Valorem Tax Collection System dated January 12, 2015 (the "RFP"). The County's commissioners court awarded P&A the contract through that certain Notification of Bid Award ("Notice of Award") dated February 9, 2015. The County and P&A amended the terms of the contract pursuant to that Letter Amendment dated April 27, 2015 and established through such Letter Amendment the contract documents that comprise the full and complete agreement between the County and P&A. The County and P&A have agreed to further amend the agreement pursuant to this Letter Amendment No. 2 to provide for payment of certain additional costs related to preparation and mailing of the school district provisional tax bills and information required by SB 1 as adopted by the 84th Legislature.

I. **Contract Documents.** Except as modified by this Letter Amendment No. 2, all terms and conditions set forth in the RFP, as well as in the Letter Amendment dated April 27, 2015 and its attachments, are made a part of this contract and incorporated herein for all purposes.

II. **Additional Services.** The contract is amended by this Letter Amendment No. 2 to provide that P&A shall provide the additional necessary services ("Additional Services") to prepare and mail to taxpayers the 2015 school district provisional tax bills and the required provisional tax bill information statements (including folding and stuffing envelopes), all as required by SB1 as adopted by the 84th Legislature.

- III. **Payment.** The contract is amended by this Letter Amendment No. 2 to provide that the payment to P&A for the Additional Services set forth in Section II above shall be \$.15 per envelope (exclusive of postage), but shall not exceed a total of \$1,000.
- IV. **Postage.** The contract is amended by this Letter Amendment No. 2 to clarify that the cost of postage to perform the above Additional Services, as well as the cost of postage to perform other mailings required under the contract, are costs that will be reimbursed to P&A by the County. P&A shall bill the County for such postage costs on a monthly basis as such costs are incurred.
- V. **Miscellaneous.** Except as amended hereby, the contract remains in full force and effect in accordance with its terms and is hereby ratified. In the event of a conflict between this Letter Amendment No. 2 and the contract, this Letter Amendment No. 2 shall control. The parties hereto may execute this Letter Amendment No. 2 in one or more identical counterparts, all of which when taken together will constitute one and the same instrument. Copied or telecopied signatures may be attached hereto and shall have the same binding and legal effect as original signatures.

Please execute this letter as provided below to acknowledge P&A's agreement to the terms of this Letter Amendment No. 2. If you have any questions, please contact me at 903-693-0392.

Sincerely,

 Honorable LeeAnn Jones
 County Judge
 Panola County

Agreed:

Pritchard & Abbott, Inc.

By: Kevin McBurnett

Name: KEVIN MCBURNETT

Title: Operations Service Manager

Date: 9.8.15